



Minutes of the Meeting of Stocklinch Community Association held in the Village Hall at 10:00 on Saturday 4th November 2023.

Present:

Russ Kent, Sarah Catchpole, Valerie Stewart, Gail Hooper and Barry Hooper, Sam James, Fiona Day and Caitlin Faulkner.

Apologies:

Rob Rainbow, Mike Dobson, Ann Kent, Susi Mount, Deanne Campbell and Katherine Crowle.

1. Minutes from the meeting held 29th July 2023.

The minutes of the last meeting were addressed, approved and signed by RK.

2. Matters Arising.

Charity Commission to be informed of Dissolution of SVH: MD is progressing this.

Gift Aid: In hand with MD.

Notification of changes to Utilities: MD has been updating the Utilities and Dillington Estate. The rates status has been updated and completed by CF.

Update village website: RK has initially arranged for the site to be updated with committee members names and a brief explanation of responsibilities.

Roles of Officers Meeting: RK confirmed that this had taken place, a copy of the minutes has been sent to the committee members involved for their records.

Thank you cards: It was confirmed that both Paul Stewart and John Eggleton had received their thank you cards for services to SVH.

3. Treasurer's Report

A Financial Statement was circulated before the meeting and showed a healthy balance of £19,048.50. MD is awaiting clearance of the FoSMM funds cheque.

A donation of £21 was received from those who attended the Rugby World Cup Event.

4. Works Schedule

BH confirmed that the update of the works schedule was ongoing.

BH is fitting a stay on the Village Hall door. This will stop the door swinging and damaging the lock when the deadlock is on. Currently the dead lock is not in use to prevent further damage. **ACTION: BH**

An interim fix has been implemented for the projector and sound system in the hall. This will be monitored but is working currently. BH to research a suitable replacement system. **ACTION: BH**

5. PCC Matters

SC confirmed the process of having the organ cleaned is going to be a long one and this will need to be an agenda item in the following meetings. We are awaiting a response from the Archdeacon, this is likely to be in 2024. An approximate cost of this works is £3,500.

The FoSMM bank account has now been closed, the SCA now has the full remit of the FoSMM.

The old elder trees at the rear of the church yard are falling into the field behind. Estimates have been requested, this will need to be discussed with the PCC initially but will then be a request from the SCA for funds. If this is between meetings an email request may need to suffice, RK, BH and MD to agree.

An architect visited and looked at the fabric of the church. We are awaiting their report.

We are also awaiting an electrical report and an arborist to look at the poplars in the church yard.

6. Community Items

Nothing to discuss.

7. Committee Items

Friends of St Mary Magdalen Church has been discussed under PCC matters

The logo was discussed as two versions are currently in circulation. It was taken to a vote and the majority agreed to proceed with using the logo without leaves. There was one abstention in the vote.

RK has registered all trustees with the Charity Commission. All trustees need to follow the link in an email from the CC to set up their own log in and account. **ACTION: ALL**

We discussed the publication of SCA meeting minutes. It was agreed that these would be added to the village website once approved at the following meeting. Names will not appear on votes within the minutes. Any supporting documents will not be included, just the minutes.

Compiling draft SCA policies was initially taken on by the following members.

Risk Management – **SJ**

Investment – **MD**

Health and Safety – **RK**

Safeguarding – **VS**

Complaints Handling – **SJ**

Hall Hiring – **GH**

It was agreed that the members would research what was required for each policy and compile a rough draft for discussion. There are possible examples on the Charity Commission website and RK will look at previous policies held by SVH.

CF to provide BH with password for SCA Gmail account. **ACTION: CF**

It was agreed that the SCA team photo will be taken at the next meeting. Matt James has volunteered to take the photo.

8. Events

The SCA launch event went well and a varied list of possible future events was gathered. To be discussed in detail at next meeting. It was agreed to send an email (with copy on the VH noticeboard) to thank villagers for attending the SCA launch events and to update them, and also to remind them that the Village Hall is available for anyone to use. Also, to reiterate that you don't need to be an SCA member to organise an event. **RK to deal.**

The Rugby World Cup Event was well attended.

9. Future Events

Pigeon Racing is coming up in the next few weeks, this has been very popular and a large number are attending.

RR is overseeing the arrangements for Pantomime.

GH to compile a 2024 calendar of events. It was suggested that this could be placed on the Village Hall noticeboard, on the website and to be part of a leaflet drop. **ACTION: GH**

The Childrens Christmas Party is going to be held on the 17th December in the Village Hall.

10. AOB

The SCA AGM could be potentially arranged for May 2024. This is after the end of the financial year.

VS to update the cleaning rota for the Village Hall. The current arrangements end in December 2023. **ACTION: VS**

CF to purchase USB, box file and notebook for use as her role as the secretary. **ACTION: CF**

FD asked to mention at the upcoming PCC meeting that we are thankful for the cleaning of the ditch alongside the village hall. This has coped very well in the recent heavy rains.

11. Next Meeting

The next meeting will be held at 10am on the 10th February 2024 at the Village Hall.