



Minutes of the Meeting of Stocklinch Community Association held in the Village Hall at 10:00 on Saturday 10th February 2024.

Present:

Russ Kent, Mike Dobson, Ann Kent, Sarah Catchpole, Rob Rainbow, Gail Hooper and Barry Hooper, Fiona Day and Caitlin Faulkner.

1. Apologies

Valerie Stewart, Susi Mount, Deanne Campbell, Sam James and Katherine Crowle.

2. Minutes from the meeting held 4th November 2024 and Matters Arising.

The minutes of the last meeting were addressed, approved and signed by RK.

Charity Commission to be informed of Dissolution: MD has completed this.

Gift Aid: In hand with MD.

Notification of changes to Utilities: MD required to notify Dillington Estate. All other utilities are now updated.

RK to contact the Charity Commission and confirm what access Trustees have. **ACTION: RK**

CF to liaise with BH to allow secondary access to SCA Gmail account. **ACTION: CF**

RK has arranged a recent communication to be sent around the village highlighting upcoming events and thanking the attendees of the launch event.

VS has updated the Village Hall cleaning rota and a copy has been sent to those involved.

CF has purchased a USB and notebook for minuting the SCA meetings.

FD has thanked the PCC on behalf of the SCA for the cleaning the gulley, this was minuted.

3. Treasurers Report

A Financial Statement was circulated before the meeting and showed a healthy balance of £36,635.75.

MD was asked to also show the ring fenced amounts for all organisations involved.

ACTION: MD

4. Works Schedule

BH confirmed that the works schedule had been updated.

A high priority item within the schedule is the upgrading of the security of the hall to comply with insurance requirements. Currently there is a high excess on the policy as this is not met. BH has been gathering estimates for replacement doors and windows, along with an updated fire safety system. Once estimates have been received BH will provide an update. **ACTION: BH**

PAT testing to be noted on the works schedule with a Bi-Annual occurrence. **ACTION: BH**

5. PCC Matters

SC confirmed that the organ cleaning will be taking place from the 2nd of April. This will require funding of approximately £3,500.

The churchyard tree clearance has been completed by Woodlands for an amount of £612.

The 5 yearly review of the poplars has also taken place for a fee of £300.

Payment of all the above was formally agreed and MD is aware.

The structural review of the Church has been completed. The report will be discussed at the next PCC meeting.

An electrical inspection has been carried out. A report is being completed.

6. Community Items

Nothing to discuss.

7. Committee Items

The team photo has been taken of committee members present on the 10th February 2024.

Members have completed the draft policies. The investment policy has been amended to the Finance and Insurance Policy. As part of the Health and Safety policy, a Fire safety policy was also completed.

It was agreed that RK and MD would review all policies and would provide CF with details to complete in a uniform format. **ACTION: RK, MD and CF**

It was agreed that CF would organise a separate technology meeting. Items for discussion will be provided by BH. **ACTION: CF & BH**

8. Events

AK and GH provided an update of events already planned throughout 2024. This included the Lent Lunch on 06/03/2024 (Cris Rainbow Charity Event), 30.03.2024 Easter Fair (PCC), 14.04.2024 Big Breakfast (SCA event – DC), Somerset Arts Week from 20.09.2024 to the 06/10/2024. 23.11.2024 Advent Coffee (PCC), 14.12.2024 Panto (SCA – RR)

It was agreed that any SCA organised event would be clearly noted as such.

AK and GH to circulate to the village the most popular suggestions from the launch event to see if anyone would like to organise them.

9. AOB

It was agreed the AGM will take place prior to the next meeting. The financial year end will be the 31/03/2024. The original members, RK, AK, MD and BH will need to decide whether they would like to continue their roles.

10. Next Meeting

The next meeting (AGM followed by quarterly meeting) will be held at 10am on the Sunday 12th May 2024 at the Village Hall.